

Re-Activation of Account – Non Individual|**FORMAT**

(ON THE LETTER HEAD OF THE COMPANY)

Date: DD/MM/YYYY

To,
The Compliance Officer,
Abhinandan Stock Broking Pvt. Ltd.
95, Sarat Bose Road, 3rd Floor,
Kolkata – 700029

Subject: Re-Activation of Account & Updation of Financial Details.

Ref: Client Code _____

Dear Sir,

I/we hereby request you to kindly re-activate my/our above said Trading account with immediate effect. Please find attached herewith Copy of Pan Card, Bank Statement & other documents as per your financial Details requirement (Annual accounts of company)

Please do the needful & acknowledge receipt for the same.

Thanking you,

Yours faithfully,

For (Name of the company)

Director/Authorised Signatory

Enclosed Document,

1. Company PAN Card copy
2. Bank Statement latest 6 months.
3. Annual Accounts last 2 Years
4. ITR Acknowledgement Copy last 2 Years

****All documents should be stamp & signed**