## On the Letter Head

Extracts of the minutes of the meeting of the Board of Directors of M/s.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Private Limited / Limited held on (Date) at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Address of the company).

“RESOLVED THAT CDSL Beneficiary / Clearing Member Demat Account for Securities/ Commodities to be opened in the name of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Company Name) with Karuna Financial Services Pvt. Ltd.having its registered office at 207, C.R. Avenue, 3rd floor, Meridian Plaza, Kolkata- 700 006. Further the following Directors / Signatories are authorised to operate these account as per the mode of operation mentioned against.”

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr. No. | Name | Designation | Mode of Operation | Specimen Signature |
|  |  |  | SEVERALLY |  |
|  |  |  | SEVERALLY |  |

" RESOLVED FURTHER THAT the above Directors/ Signatories be and are hereby authorised to sign all documents pertaining to opening and closing of the account."

"RESOLVED FURTHER THAT the above Directors/ Signatories be and are hereby authorized to give such undertaking or indemnities as may be required by Karuna Financial Services Pvt. Ltd**.** from time to time for the operation of the account.”

“RESOLVED FURTHER THAT the above resolution be communicated to Karuna Financial Services Pvt. Ltd**.** and remain in force until the same is cancelled or modified by the Board of Directors by another resolution and extract whereof forwarded in writing.”

For Pvt. Ltd. / Ltd.

Managing Director / Director / Company Secretary

Date:

Place:

## On the Letter Head

**LIST OF DIRECTORS/ AUTHORISED SIGNATORY AS ON --/--/20**

(after change)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No.** | **Name** | **Designation** | **Signature** | **Photo** |
| 1. | Mr. --------------------- | Director |  |  |
| 2. | Mrs. ---------------------- | Director |  |  |
| 3. | Mr. ----------------------- | Authorised Signatory |  |  |

 For ------------------------Pvt. Ltd.