

To,	Date:
The Compliance Officer, Karuna Financial Services Pvt. Ltd.,	
207, C.R.Avenue, "Meriandian Plaza"	
3 <sup>rd</sup> Floor,	$\langle \langle \rangle \rangle$ .
Kolkata – 700 006	A A A
Dear Sir/Madam,	
I am maintaining a Trading Account bearing Client ID/Login ID	
you. I would request you to change my Branch/RM and update records.	the same in your
records.	
1. Please choose only one of the options mentioned below	<i>ı</i> :
I want to change my branch from	to
I want to change my RM in n	ny existing Branch
2. Bessen for Change of Branch/DM	
2. Reason for Change of Branch/RM:	
A. Unsatisfactory Service by the Branch	
B. Unsatisfactory Service by the RM.	
C. Shifting to a New City.	
D. Proximity with the New Branch.	
E. If any other reason, please specify:	
Client Name:	
Signature*:	
Branch Head Signature :	
*Signature should match with those updated in our records.	-