

M Prasad & Co. Limited

Membership of Exchange: NSE|BSE |MCX

(SEBI Registration. No. INZ000232436)

POLICY REGARDING THE USE OF FACSIMILE SCANNED SIGNATURES **FOR PHYSICAL CONTRACT NOTES**

Policy created by	Compliance Team
Policy reviewed by	Compliance Officer
Policy reviewed on	23.01.2026
Policy Approved by	Board of Directors
Policy approved on	30.01.2026

POLICY REGARDING THE USE OF FACSIMILE SCANNED SIGNATURES
FOR CONTRACT NOTES

The Company will affix facsimile/ scanned signatures on the ECN/physical contract notes issued to its clients. The following controls and procedures are being put in place regarding the use of facsimile/ scanned signature:

Following one the list of signatures who is eligible for sign (facsimile /scanned) on various documents issued to clients.

Documents /Item	Signature
Contact Note	Mr. Rajendra Prasad Bubna (Director) Mr. Anirudh Bubna (Director) Mrs. Anita Bubna (Director)
Others Documents	Mr. Rajendra Prasad Bubna (CEO & Director)
KYC /Account Opening form/Others Documents	Mr. Santosh Kumar Gupta (Compliance Officer)

- The procedure/ controls for the same is as under;
 - The signature shall be scanned and uploaded into the back-office systems/software
 - The signature would be affixed only on documents generated by the Back Office Software c. In case of change of authorized signatories, the signatures would be replaced after due Board Approval

The contract note issued with facsimile/scanned signature shall be deemed to have been signed by the authorized signatory not withstanding any misuse of facsimile/scanned signature and the ultimate responsibility to prove its genuineness shall rest with.

For M Prasad & Co. Limited

Director