



## **BLOG CHAT POLICY**

**Of**

**Muni Broking House Limited  
(*Stock Broking Services*)**

**Muni Broking House Limited**  
**Kolkata – 700 017**

The Blog Chat Policy has been framed as under:

1. Proper internal code of conduct and controls has been put in place.
2. Employees/temporary staff/voluntary workers etc. employed/working in the office do not encourage or circulate rumors or unverified information obtained from client, industry, any trade or any other sources without verification.
3. Access to Blogs/Chat forums/Messenger sites etc. should either be restricted under supervision or access should not be allowed.
4. Logs for any usage of such Blogs/Chat forums/Messenger sites (called by any nomenclature) shall be treated as records and the same should be maintained as specified by the respective Regulations which govern the concerned intermediary.
5. Employees are directed that any market related news received by them either in their official mail/personal mail/blog or in any other manner, should be forwarded only after the same has been seen and approved by the concerned Intermediary's Compliance Officer. If an employee fails to do so, he/she shall be deemed to have violated the various provisions contained in SEBI Act/Rules/Regulations etc. and shall be liable for actions.